



31-2/2015-LFP
Govt of India
Department of Telecom
LFA Division

Sanchar Bhawan
20, Ashoka Road
New Delhi-110001
27/09/2022

To
O/o Pr. CCAs/CCAs
O/o CGCA

Sub: Regarding timelines for License Fee Assessment

1. Keeping in mind the timelines prescribed in the License Agreement(s) for submission of Audited Statements of Revenue and License Fee, Audited Annual Accounts and Reconciliation Statements, as well as the timelines for completion of deduction verification prescribed in the Standard Operating Procedure for Deduction Verification process (SOP for DVR) issued on 05.05.2022, the following has been directed by the Competent Authority regarding timelines for License Fee Assessment:

- (i) For Centralised Licensees, having Access licenses/service authorisation, for which there exists provisions for detailed verification of supporting documents such as invoices, payment proofs etc as per the DVR SOP, it is decided that the maximum timeline for issue of demand notices for License Fee Assessment of any financial year shall be 31st March of following financial year.
- (ii) For Decentralised Licensees, not having any Access License/Service Authorisation, with such License types for which deduction verification process is not applicable or there is a minimal deduction verification process as per the DVR SOP, such as NLD/ILD/ISP/UL-VNOs etc, it is decided that the issue of demand notices for License Fee assessment of any financial year shall be completed within 90 days of receipt of Audited AGR, Audited Annual Accounts and other prescribed documents, or by 31st December of following financial year, whichever is earlier.

2. In case of operators/licensees, whose license(s) has been surrendered or terminated, the assessment of the last financial year (till the date up to which the license(s) was active) shall be completed on priority within timelines as below:

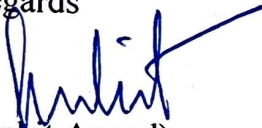
- (i) For Centralised licensees - Within 120 days of receipt of Audited AGR, Audited Annual Accounts and other prescribed documents, or by 31st January of following financial year, whichever is earlier.

- (ii) For Decentralised licensees- Within 45 days of receipt of Audited AGR, Audited Annual Accounts and other prescribed documents, or by 30th November of following financial year whichever is earlier.

It is also directed that adherence to the above timelines for License Fee Assessment shall be one of the key performance indicators for evaluation of the Assessing Authorities/Heads of Office of Assessing Offices during processing of APARs. Details regarding the same shall be notified soon.

This issues with approval of Competent Authority

Regards



(Ankit Anand)

Director (LFA-I)

Copy to:

PPS to Member(F)

PPS to Advisor(F)

Addl. CGCA

Sr. Jt. CGCA(Revenue)

DDG(LFA)/DDG(LFP)/DDG(WPF)